**KPHA Board Meeting**

**March 20, 2019**

**Members Present:**

Sara Jo Best

Lisa Pollock

Randy Gooch

Kayla Bebout

Brandi Gilley

Louise Kent

Judy Mattingly

Mark Hensley

Janie Cambron

Dr. Richard Wilson

Tracy Aaron

Becky Kissick-Hake

**Guest:**

(with Tracy Aaron)

**Present via Phone:**

Dr. Mike Ballard

Anne Hatton

Becki Casey

Crystal Miller

Brittany Parker

**Proxys:**

Janie Cambron for:

April Harris

**Staff Present:**

Jill LeMaster

**Call to Order:**

President Sara Jo Best welcomed the group and called the meeting to order at 10:04 a.m. Janie Cambron is proxy for April Harris.

**Review and Approval of Minutes:**

Kayla Bebout made a motion to approve the Board meeting minutes from February 20, 2019, which was seconded by Dr. Wilson. The motion carried, and the minutes were approved.

**Financial Reports:**

Lisa Pollock presented the current financial reports. For the Joint administration account, as of February 28, 2019 the current assets were $116,931.68. Revenues were $114,260.16 and expenses $62,338.30, leaving a surplus of $51,921.86. For the KPHA account, as of February 28, 2019, the current assets were $115,384.92. Revenues were $56,151.28 and expenses were $70,078.26, leaving a deficit of $13,926.98.

The convention recap was presented.

Mark Hensley made a motion to accept the financial report, and Randy Gooch seconded. The motion carried.

**Executive Director Hiring Update:**

Sara Jo Best shared that the candidate approved at the last meeting was offered the position and declined. She discussed moving forward with advertising through GoHire. She also discussed a recent meeting with KACo regarding the potential to collaborate. She advised the Board that KHDA is evaluating the current location for the Executive office. Randy made a motion to approve the hiring through GoHire with a starting salary of $70,000 with room for adjustment based on experience. Judy seconded the motion. Some discussion followed. The motion was approved. KACo has offered us office space, IT support, phones, etc. The motion was approved.

**Elections Update:**

Mark Hensley announced that voting will close on Friday, with a reminder being sent out on Thursday.

**Sponsors/Exhibitors Update:**

Brandi Gilley gave an update.

**Communications Update:**

We plan to set up a survey booth at the conference on membership issues.

**Awards Update:**

Lisa Pollock reported that three categories had no nominations. The executive committee recommends that nominees that are nominated for one category cannot receive an award for another category. We plan to review the award categories for next year. There was discussion of nominating the Foundation for a Healthy KY for the Industry award. Randy Gooch made a motion to approve the nomination. Kayla Bebout seconded, and the motion was passed to award the Industry award to the Foundation for a Healthy Kentucky.

**Conference Update:**

Janie Cambron gave an update including discussion on the following:

* Finalizing program today
* Sending a final email push
* Presentations on website - see if we can put them in a drop box
* Everything in final stages
* No soft drinks
* Nurses Breakfast
* After Hours events
* Video to increase membership
* Board dinner – 23 currently
* Hotel Deadline is tomorrow.

Kayla Bebout reported that we have 10 student ambassadors.

We need volunteers for the Leaders of Public Health breakfast to sit at each table.

Brittany Parker gave a Silent Auction update. Bring two items or donate funds to silent auction. She brought up a T-shirt fundraiser idea for the scholarships….with a suggested donation.

**KHDA Update:**

Randy Gooch gave an update around the topics of public health transformation and legislation to gain a reprieve for one year on the retirement increase.

**APHA Delegate:**

Drew Beckett would like to continue to serve in this role, pending approval by his new employer. Sara Jo Best will follow up with him.

**Old Business:**

Randy Gooch discussed some needed changes to the bylaws to align them with changes to membership levels made last year. Some discussion ensued. Mark Hensley made a motion to approve the presented changes. Louise Kent seconded, and the motion was approved.

**New Business:**

Sara Jo Best shared some recent correspondence to KPHA including a thank you letter from a scholarship recipient and donations letters.

Discussion ensued around adding the KPHA logo to the Foundation for a Healthy Kentucky support of HB 11 for tobacco free schools. Randy Gooch made a motion to approve adding the logo for support, seconded by Dr. Richard Wilson. The motion was approved. Sara Jo Best agreed to submit the information.

**Adjourn:**

Judy Mattingly made a motion to adjourn, seconded by Kayla Bebout. The motion carried. The meeting adjourned at 11:19 AM EDT.

Respectfully submitted,

April Harris, Secretary

(Recorded and transcribed by Jill LeMaster)