



KPHA Board Meeting, May 19, 2020

Approved June 9, 2020

Members Present: Tracy Aaron, Kayla Bebout, Janie Cambron, Brandi Gilley, April Harris, Brittany Parker, Lisa Pollock, Judy Mattingly, Anne Hatton, Miranda Terry, Molly Mckinney, Michael Ballard, Becky Kissick, Louise Kent, Richard Wilson

Staff Present: Jill LeMaster, Dana Nickles

Welcome:

Dana Nickles welcomed the Board and began the meeting. Proxies include Brittany Parker for Becki Casey.

Approval of Meeting Minutes:

Brandi Gilley made a motion to approve the March 17, 2020 meeting minutes, seconded by Janie Cambron. Motion carried.

Financial Report:

For the KPHA/KHDA Joint account as of April 30, there is a current surplus of \$5, 643. Expenses are associated with routine payroll and lobbying services. This account should end in a surplus in June. For the KPHA account as of April 30, revenue was at \$89,897, expenses were at \$79,731, which is a current cash surplus of \$10, 165. Activity includes memberships and t-shirt sales. Expenses include database fees and t-shirts. Projections are uncertain due to the conference registration reimbursements. Jill shared a breakdown of conference refund information, including \$2,930 in donated fees and \$19,580 rolled over for the next year, which includes individuals and sponsors/exhibitors. Michael Ballard made a motion to approve the financial report, seconded by Brittany Parker. Motion carried.

Membership Report:

Jill reported that there is currently 687 members – of those, 124 are students and 140 are lifetime. Michael Ballard suggested reaching out to student members who have not yet renewed, which Jill will follow-up on.

Executive Director Report:

Dana welcomed new KPHA officers. An advocacy survey is being drafted for membership. Ongoing advocacy efforts are being continued with the Babbage team. The Foundation for a Healthy Kentucky wants to organize a youth coalition for health initiatives and KPHA will be involved in those efforts. She has drafted revisions for bylaws for the Board's consideration as well. A new tenant will be occupying the upstairs of the office building beginning July 1, 2020 with a rent payment of \$375.

Advocacy Committee Update:

Janie thanked Taylor Ingram from Louisville Metro for her work on this Committee. Taylor and others have been working on a survey to identify priorities – the results will be shared at the Annual meeting. The survey will be focused on legislative priorities and other opportunities related to legislative efforts.

University Update:

Janie shared that Louise has been focused on sharing poster presentations on the KPHA website. Richard Wilson shared the current uncertainty of KPHA student chapters during the COVID-19 circumstances. He would like to discuss with Louise how to preserve any student involvement/presence. He has concerns with student travel and university budgets moving forward, which were echoed by Michael Ballard. Janie would like to continue this conversation in the future as we think through creative ways to engage students.

Old Business:

T-Shirt Sales

Brittany and Jill have sent announcements regarding an additional order. Please share with staff and other public health colleagues. They can be ordered through the KPHA website and will be due by May 27th.

By-laws

Kayla, Janie and Dana met to discuss the changes and structure of the by-laws and a draft has been distributed to the Board. Please send any feedback to Dana by May 29th so that the revised by-laws can be voted on during the Annual meeting on June 30. Several high-level changes include incorporating equity, making the immediate past President an officer and formalizing standing Committees. The Committee structure has been intentionally revised to engage more membership and formalize the work of KPHA.

Annual Meeting

This will be held on June 30th held via Zoom from 2:00-4:00pm, which is limited to 300 people. A Calendar invite will be sent to membership. Janie, Kayla and Lisa are meeting on May 20 to continue development of the agenda and recognitions. Agenda items include incoming and outgoing Board members and Officers, recognizing award/scholarship winners, legislative update, acknowledge sponsors, and a potential COVID-19 update. Student posters will be hosted on KPHA's website to acknowledge their work.

New Business:

No new business.

Closing:

Kayla Bebout made a motion to adjourn, seconded by Richard Wilson. Motion carried. The next meeting has not yet been scheduled, but will likely be by early June.